

## **Speaker of the House**

- Two-year term, elected in even numbered years
- Serves as ex-officio member of the Committee on Policy and Bylaws
- Serves as the chair and ex-officio member of the ADHA House of Delegates
- Serves as a resource throughout the year to the Board of Trustees
- Provides online orientation for all ADHA delegates prior to the Annual Conference
- Provides additional communication to HOD on items of strategic importance
- Consults with the parliamentarian to facilitate business of the HOD and the association
- Consults with legal counsel in conjunction with the CEO with regard to legal compliance when needed
- Serves as a resource during district meetings at the annual conference
- Adheres to all standing rules of the House of Delegates:
  - Meets with sergeant-at-arms, pages, and chief executive officer
  - Appoints official timekeeper (student or professional member who is not a delegate) for the house of delegates
  - Attends minutes review committee meeting
  - Co-chairs (with immediate past president) student delegate orientation meeting
  - Chairs reference committee personnel orientation meeting
  - Reviews reference committee reports prior to printing/distribution to delegates
  - Appoints five delegates to serve as tellers (none of which are candidates for elective office, one to be designated chair) at the house of delegates
  - Chairs teller orientation meeting
  - With chair of the tellers and parliamentarian, checks the ballots for accuracy and reviews the report of the tellers for accuracy
  - Reads the name of candidates who received the majority vote and declares them elected
- The Speaker of the House is funded for air, hotel and per diem during the House of Delegates Meeting